

Sai Webtel Technologies (P) Ltd.

CANDIDATE INFORMATION FORM & HALL TICKET

DATE:	17th February 2015 (Tue)	Reporting Time:	10:00 AM
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Selection Process:

- Step 1: Initial screening through Aptitude Test By Nicco Ventures Limited**
- Step 2: GD for CRM profile candidates & Technical Test for Project Coordinator profile.**
- Step 3:PI for Project Coordinator Profiles**
- Step 4:Extempore for CRM profiles**
- Step 5: Result Declaration.**

Please note that the "Candidate Information Form & Hall Ticket" has 2 page(s). Candidates have to bring the hall ticket in the exact formatas provided by Nicco Ventures with all the page(s) along with the Hall Ticket no. Hall Tickets in different formats will strictly not be acknowledged & accepted during the recruitment process.

Test Center (Venue)	Greater Noida Institute of Technology										Please paste & sign your photograph here. Please affix your passport sized photograph with signature above. Signature should start outside the photograph & end within the photograph without which the admit card will be considered as invalid. Please use the same photograph as uploaded during your online application.			
Test Center (Address)	Plot No. 7, Knowledge Park – II Greater Noida, U.P., India													
HALL TICKET No.														
Name of the Candidate														
Date of Birth	DD		MM		YYYY		Gender							
Xth Marks				XIth Marks			Graduation Marks							
Graduation Qualification				Graduation Stream			Graduation Year Of Passing			BACKLOGS (If any)				
1st SEM		2nd SEM		3rd SEM		4th SEM		5th SEM		6th SEM		7th SEM		8th SEM
Email ID								Contact Mobile No.						

Declarations:

I fully agree & understand that the ADMIT CARD has been issued based on the information submitted by me during the online application process. It is solemnly declared that the information furnished by me is correct and complete to the best of my knowledge and belief and nothing has been concealed. If any of these is found incorrect at any point of time, I shall be liable for action as per rules of the Company.
I have also read and understood the terms and conditions of the test during the application process and agree to abide by those.

Signature of the candidate:

Date: _____

Official Seal & Signature Of Authority Verifying the Information above On behalf of the institute

Instructions

- Candidates are requested to make 2 copies of the downloaded "ADMIT CARD" and sign in both the copies and bring to the test center along with them.
- The answers have to be done in OMR sheets. Candidates are requested to carry HB pencils & eraser with them for the exam.
- Candidates are requested to carry the Valid Identification (which has photograph) for Identity proof. Please note that failure to bring the identification with photograph would disqualify them from appearing for the test process.
- **MANDATORY:** Candidates also have to bring along with them (a) 2 copies of fully filled up admit cards. ADMIT CARD in different formats will strictly not be acknowledged & accepted during the registration process. None will be allowed to enter the test center without the 2 copies of the ADMIT CARD.

<http://www.saiwebtel.com>

Recruitment event organised & coordinated by Nicco Ventures Limited.
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HELP US BUILD AN AMAZING TEAM AND PLACE TO WORK

With A Passion To Create A Difference In Digital World, Working With Us Will Give You The Opportunity To Do Things Which Explore A New Sunshine Each Day !

So why not have a closer look? Let us be the destiny of your amazing career.



Be the part as a precious team member, Be Us !

Sai Webtel is a frontier in providing high quality customer oriented website design and development solutions. Headquartered in Gurgaon, Delhi (NCR), Sai Webtel was established way back in 2007 with the aim to deliver business value and establish long-term partnerships with its clients. Sai Webtel differentiates from its competitors through its cutting-edge online business solutions for its clients with the ultimate aim to grow their business .

Specialties: Web Design, Digital Marketing, Search Engine Optimization, Ecommerce Turnkey Solutions, Solutions for Healthcare Industry, Web Application Development, Social Media Optimization, Online Reputation Management, Paid Campaigns & Media Buying

Currently we are hiring for the following positions:

Position 01: Project Coordinator Profile

Education/Streams: B. Tech (CS/IT) candidates from the 2015 passing out batch.

Key Skills:

- ✓ Excellent Coordination & Communication Skills.
- ✓ Organizing, decision-making communication skills influencing and leading delegation team work negotiation conflict management & adaptability for stress tolerance.
- ✓ Key competencies critical thinking and problem solving

Key Roles and Responsibilities:

- Manage Web Design & Development for multiple projects across all project phases, including initiation, planning, execution, monitoring, control and closure
- Work collaboratively with coordination team members , development team, designing team and the marketing team to determine technical direction and approach to system design and implementation, including both brand products and supporting systems
- Create, manage and track project vehicles, including, but not limited to: Project schedules, Detailed project plans,

Project scope statements, Cost estimates, Resource plans, Risk and issues logs, Status reports

- Tailor project management, development and support processes to meet the needs of individual (new and/or ongoing) projects
- Manage the day-to-day activities of projects and staff; communicate with project teams as necessary to ensure project deliverables are on schedule and within cost parameters
- Communicate and collaborate with internal and external customers as needed in regards to project deliverables including managing expectations, presenting and interfacing with sponsors
- Make recommendations to management about schedules, prioritization and resource allocation with input from team members
- Provide ongoing project plan/status reporting for use by account managers, clients and management.

Joining: Within February 2015 and candidates will be approved leaves for their examinations.

Salary: During training period - Stipend - up to 12k. After Training Period- up to 3.6 lac

CutOff: 60% throughout career

Position 02: CRM Profile

Education/Streams: B. Tech (CS/IT) candidates or MBA (Marketing) candidates from the 2015 passing out batch.

Profile: Customer Relationship Management. **Salary:** During training period - Stipend - Up to 12k. After Training Period- up to 3 lacs. **Joining:** Immediate

Mandatory Skills: Very good English communication skills.

Gender: Female Only.

Please note that any candidate applying or selected are not supposed to pay any amount/fees (in any form) to the company or our recruitment partners or any parties concerned at any stage (before, during or after) the recruitment process or joining.

Campus recruitment event organized & coordinated by
NICCO VENTURES LIMITED



Sai Webtel Technologies (P) Ltd.
810, 1st Floor Udyog Vihar, Phase-5, Gurgaon.
www.saiwebtel.com

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